

## BELLOWSTECH/PMG LLC PURCHASE ORDER AND QUOTE CLAUSES

The following clauses are to be applied to item(s) on any request for quote (RFQ) or purchase order whenever they are referenced on said document(s). The supplier is required to maintain a copy of this list for reference after acknowledgement of the receipt of this listing.

- 01 Certification of Compliance** Each shipment of materials on this order must be accompanied by a Certificate of Compliance stating that the material supplied meets all specifications and drawing requirements. Each Certificate must reference the purchase order, part number and revision, and quantity of the material furnished. When required, the Certificate of Compliance(s) MUST be included with each shipment of parts and/or services.
- 02 Certification of Raw Material** Each shipment of materials on this order must be accompanied by a copy of the raw material test data or certification for the lot(s) of material used to produce the material furnished. When required, the Certificates MUST be included with each shipment of parts and/or services.
- 03 DFARS material** all raw materials used in the production of material furnished on this order must comply with DFARS clause 25.225-7014, where applicable.
- 04 NADCAP supplier** where outside processing is required by the supplier as in plating, passivation etc., the supplier is required to use a NADCAP certified supplier for these services and provide a copy of both the NADCAP supplier's certificate of compliance for the materials furnished and evidence of the supplier's NADCAP status.
- 05 ITAR regulated item(s)** the item(s) on this order are subject to the Code of Federal Regulations Chapter 22, International Traffic in Arms Regulations. Information regarding the production of these items, including but not limited to blueprints, sketches, process sheets, and other documents, may not be diverted, transferred, or otherwise made available to any foreign person within the United States, or otherwise disposed of in any other country, either in original form or after being incorporated through an intermediate process into other data, without the prior written approval/licensing of the U.S. Department of State.
- 06 EAR regulated item(s)** the item(s) on this order are subject to the Code of Federal Regulations Chapter 15, Export Administration Regulations. Information regarding the production of these items, including but not limited to blueprints, sketches, process sheets, and other documents, may not be diverted, transferred, or otherwise made available to any foreign person within the United States, or otherwise disposed of in any other country, either in original form or after being incorporated through an intermediate process into other data, without the prior written approval/licensing of the U.S. Department of Commerce.
- 07 Sub-contractors** except in the case of finishing required completing an item, for example services such as electroplating, passivation, EDM machining services, and heat treating of completed machined parts, the supplier will not use sub-contractors to complete the fabrication of the item(s) ordered, without prior written consent of BellowsTech. These sub-contractors will be subject to BellowsTech's Supplier Approval Process prior to acceptance for use. Sub-contractors must be based entirely in the United States. Unauthorized use of a sub-contractor may be cause for revocation of a supplier's approved status.
- 08 Source inspection** the item(s) on this order are subject to source inspection at any time by BellowsTech, its customer, and U.S. government agencies.
- 09 Quality records** quality records, including raw material certifications, work instructions, inspection and test data shall be retained at the supplier facility for a minimum of seven years after shipment.
- 10 "DX" priority rating** this order has been given a high priority rating in accordance with DPAS; it should be expedited wherever possible. This rating places this order in a higher priority than any order designated as a "DO" priority rating.
- 11 "DO" priority rating** this order has been given a high priority rating in accordance with DPAS; it should be expedited wherever possible.
- 12 First Article Inspection** the item(s) listed on a request for quote (RFQ) or purchase order require a complete first article inspection report, complete with all data recorded during the inspection. The first article inspected part should be included with the materials shipped and designated as such.
- 13 Customer quality audit** the customer reserves the right to conduct a audit of the supplier's facilities and quality program at any time before or during the completion of the purchase order.

The following clauses are STANDARD for each item listed on a request for quote (RFQ) or purchase order issued by BellowsTech/PMG LLC.

**Delivery** time is of the essence for this and any order and supplier must make every effort to produce the item(s) on this order within the time frame quoted or acknowledged. BellowsTech will accept early shipment on any order unless specified on the purchase order.

**Order Quantities** shipment of any quantity above the ordered amount must be approved in advance by BellowsTech. Excess quantities received without prior authorization from BellowsTech will be returned at the supplier's expense. Under shipment of an order (to close an order complete) must be authorized by BellowsTech prior to shipment.

**Gages, measuring and test equipment** BellowsTech's Quality policy prohibits the loaning of any of these items to suppliers for use on any purchase order. Suppliers are responsible for providing and maintaining their own measurement tools as required to complete the items quoted or purchased.